

January 27, 2018

Dear Equivalency Determination (“ED”) Applicant: **INSTITUTO CIDADES SUSTENTÁVEIS (“SUSTAINABLE CITIES INSTITUTE”)**

We appreciate your responsiveness to NGOsource’s ED process. We are pleased to inform you that we have completed our analysis. We were able to certify that your organization is equivalent to a U.S. public charity. An ED certificate for your organization is now available in our repository.

INSTITUTO CIDADES SUSTENTÁVEIS (“SUSTAINABLE CITIES INSTITUTE”)’s Equivalency Determination certification is valid through December 31, 2018.

Other U.S.-based funders that are members of NGOsource can use the information we gathered as well as our legal analysis. That means less paperwork, less repetition, and less hassle for your organization. If an ED is needed again, we can provide a certificate for the funder within one business day - without your having to go through this effort again!

We encourage you to inform your U.S.-based funders that you have completed an ED with NGOsource. Doing so may help you get funding faster and more easily. [NGOsource](#) certifies EDs for U.S. grantmakers, so the grantmaker can meet their tax compliance requirements and give to your NGO with fewer restrictions.

Fast: The initial process can be completed in four to six weeks. After your NGO has done an ED one time with NGOsource, and if your ED has not yet expired, NGOsource can send it to other grantmakers within one business day. That’s fast!

Less Work, Less Paperwork: Now that your NGO is certified by NGOsource, additional U.S. funders can receive a copy of your ED certificate without more work for you. All the information gathered from your organization and legal analysis can be reused.

TELL YOUR FUNDER ABOUT NGOSOURCE!

You may want to tell your U.S.-based grantmakers about your organization’s ED certificate available with [NGOsource](#) so that they can request a copy as well. Our team would be pleased to speak with them and answer any questions they might have.

As an NGO with an equivalency determination (ED) certification with NGOsource, you are also eligible to use this code [attached] on your website to let others know about your status. This is helpful to display both during your validity period and to let funders NGOsource has an ED for you on file once it has expired. Please note that any future U.S. funders must still go through NGOsource to access the ED for your organization.

If you are interested, we encourage you to ask your organization’s website administrator to embed the HTML code provided onto your website. When an individual clicks on the badge on your site, he or she will be led to this informational page describing how the badge works.

To post the “Equivalency Determination on File” badge on your page, embed this code wherever you want your badge to appear. Please note that in order for the badge to work, the code must not be altered and must be embedded using source HTML format.

If you choose to post the badge on your website, please follow these guidelines:

- Use the badge as provided, without alterations.
- This badge exists solely for your purposes as an organization with an ED in the NGOsource repository. Please do not share the badge code with another organization.

Feel free to email if you have any questions or concerns.

We wish your organization all the best!

Regards,

NGOsource



[NGOsource](#), a project of the [Council on Foundations](#) and [TechSoup](#), helps U.S. grantmakers streamline their international giving through easier equivalency determinations.